I AM PRODUCTIONS



# INTRODUCTION & GUIDELINES
# HANDBOOK

4th Edition
June 2026

This handbook provides a brief introduction to I AM Productions (IAMP), its operating guidelines and code of conduct. These guidelines serves only as a gentle reminder that reinforces the values which are already inherent to each members identity as believers in Christ.






*This handbook belongs to*

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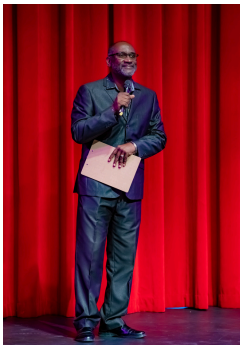
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# WELCOME
# MESSAGE



## Earl Bagot

Founder/Producer/Playwright

**Welcome!** I am Earl Bagot, Founder, CEO, and Playwright of I AM PRODUCTIONS. As a Christian theatre organization, our purpose extends beyond the bright lights and glamour of the stage. We aim to share the salvation message of Christ through our work, offering biblical principles as a meaningful response to life's challenges without claiming superiority in Christian theatre. You do not need to be a professional to audition—if you love the Lord, bring your gifts, talents, and willingness to learn, and we will help you develop the rest.

So whether you are a **NEW** or **PERMANENT CAST MEMBER**, you can look forward to a prayerful rehearsal environment, spiritual growth, fun, laughter, meaningful fellowship, and personal and professional development in the performing arts. Register today at www.iamptt.org/casting-registration and experience I AM Productions for yourself.





# ABOUT THE **ORGANIZATION**

"Tell them **I AM** has sent me unto you". This is a significant biblical moment where God addressed the Prophet Moses prior to the Israelites' exodus from Egypt. God is identified as the "**I AM**" who liberated the nation from bondage through Moses' leadership. This was the scriptural account which inspired the name **I AM Productions**. Our tagline, "Whom Say Ye That I AM", comes from the book of Matthew chapter 16 vs 15-16 where Jesus asked his disciples, "But whom do you say that I am?" Simon Peter replied, "thou art the Christ, the Son of the living God". This tagline, which is embedded into all our scripts, encourages audiences after viewing our presentations to contemplate who God is in their own lives.

**I AM Productions...** whom say ye that I am?

I AM Productions minister messages of hope and deliverance via its theatrical presentations that provides a balanced biblical perspective on social issues which raises awareness, inspires, enlightens, as well as entertain. We are a Christian theatre parachurch ministry organization that operates in accordance with the principles, core values, and teachings of the Word of God. For over 20 years, our primary objective has been to promote the truth and excellence of Christ without asserting superiority or expertise in any domain. Our membership typically ranges from 20 to 30 individuals, increasing to 40 to 50 or more during large-scale productions. The organization is responsible for writing, directing, and producing all scripts, and holds official registration certificates from both the Registrar General's Office, and the National Registry of Artists & Cultural Workers in Trinidad and Tobago.

### MISSION STATEMENT

To challenge dubious social mindsets with the transformative power of the word of God via the medium of performing arts.

### VISION STATEMENT

To be the theatre brand of choice.

# OPERATING
# GUIDELINES



## A. CORE VALUES

These are the fundamental beliefs and guiding principles that shape the way we function as an organization. This reflects what is most important to us and acts as a moral compass for our members. These are **Prayer**, **Holiness**, **Righteousness**, **Respect**, **Integrity** and **Teamwork**. Full details are available on our website page at **www.iamptt.org/about**.



## B. OUR WEBSITE

Our website at www.iamptt.org features a comprehensive yet simplified design, making it easy to navigate when looking for information and updates.



## C. WHO CAN AUDITION?

Anyone who loves the Lord and has a gift they want to develop and share with the wider Body of Christ through theatre.

# OPERATING
# GUIDELINES







## D. MEMBERSHIP

There are two categories of membership, **New Cast Member** and **Permanent Cast Member**.

A **New Cast Member** is one who joins the organization as a one-time actor, singer or dancer to minister in a theatrical production, television show, or movie role. They are considered temporary members of I AM Productions and therefore shall not be required to pay monthly dues. Notwithstanding, a minimal financial contribution of $20 per week applies.

A **Permanent Cast Member** is required to pay dues of $60 per month and is eligible to participate in any number of productions as an actor, singer or dancer in a theatrical production, television show, or movie role. They are also entitled to benefits provided by the organization as outlined on page 13. Dues, Contributions & Benefits.

Becoming a **Permanent Cast Member**
New Cast Members can apply to become Permanent Cast Members only after completing their first on-stage ministry presentation with the organization. Eligibility for permanent status will be based on discipline, commitment, rehearsal attendance, punctuality and overall conduct demonstrated by the member during the period leading up to and on production days.

Both categories of cast members must undergo auditions and a screening process *(screening applies to new applicants only)*.
ALL members are required to sign a Non-Disclosure Agreement (NDA) before receiving a copy of any script *(see page 8 for more details)*.

# OPERATING
# GUIDELINES







## E. NON-DISCLOSURE AGREEMENT (NDA)

All members are required to sign a Non-Disclosure Agreement. This is a legally binding document that prohibits members from disclosing sensitive information and script content to anyone. This includes members of the public, friends, acquaintances, family members and all other categories of persons not mentioned above.

## F. REHEARSAL VENUE & TIME

All rehearsals and meetings will temporarily be held at Agape Bible Ministries on the dates and times advised by the organization. Any change in venue will be communicated to members in advance accordingly.

## G. FUNDING

Our operations and activities are funded in part by donations, local government cultural grants, ticket sales receipts and fundraisers.

## H. DRESS CODE

All members are required to dress appropriately, ensuring that their attire is non-provocative and allows for comfortable participation in all exercises during rehearsals. Excessively tight revealing clothing is prohibited, as well as short pants.

The dress code should not be viewed as an infringement of a persons rights, but as an act of reverence and respect for the organization and the venue/s where rehearsals are being held.

# OPERATING
# GUIDELINES







## I. SCRIPTS

All scripts written by IAMP are protected under the copyright laws of Trinidad & Tobago and shall remain the sole property of the organization. Members are required to return their scripts to the Director or designate on the final day of rehearsal and before the respective production premieres. Scripts must not be scanned, duplicated, copied, or replicated in any way without explicit authorization from the CEO.

## J. COSTUMES

All costumes for shows put on by IAMP will be provided at no cost to all members and will remain the property of the organization unless otherwise specified. Regular and ordinary clothing to be used in shows however, shall be provided by each member.

## K. VIDEOGRAPHY

Members are not allowed to take photographs or video recordings of rehearsals or on production days. All recreational videotaping and photography shall be done by IAMP's authorized designates.

# OPERATING
# GUIDELINES







## L. UNDERSTUDIES

Persons chosen as understudies for main character roles are obligated to attend all rehearsals. This responsibility involves memorizing lines, comprehending character development, and engaging in blocking exercises to ensure they can seamlessly perform at a moment's notice. If the production spans multiple nights, individuals will perform one night each **or** as advised by the Director.

## M. ATTENDANCE & ABSENTEEISM

Members are expected to attend all rehearsals on time. Consistent attendance is essential to the smooth progress of rehearsals and the overall success of the production.

Members must notify the Director or Delegate if they cannot attend rehearsals. Unreported absences or repeated lateness will be reviewed by the Director and may result in the cast member being assigned a different role. Consistent attendance shows respect for fellow members and dedication to the production.

# OPERATING
# GUIDELINES







## N. STIPEND

A stipend will become due and payable to all persons participating in any given production in recognition of their time and effort. This payment helps offset personal expenses related to rehearsals and performances. The amount will depend on the production budget and ticket sale proceeds for the respective show or shows. Payment for repeat shows will be subject to discussion and mutual agreement. This support reflects the organization's appreciation for each member's contribution to the production's success.

## O. EMAIL INFORMATION

Questions, concerns or enquiries can be confidentially emailed directly to the CEO at earlccbagot@gmail.com. All emails received will be acknowledged and acted upon.

## P. BACKSTAGE ETEQUITTE

**ONLY members are allowed backstage during rehearsals and on production days.** Any exceptions to this rule must be approved by the Producer. However, persons are free to come backstage at the end of a showing, only at the invitation of the respective member/s.

Silence is Golden: Keep voices down and limit all communication strictly to show-related business.

Respect Props & Costumes: Never touch, move, or play with another actor's props or costume pieces.

# ZERO-TOLERANCE CODE OF **CONDUCT**







I AM Productions is committed to providing high-quality training and other benefits that support personal development. In return, we expect each individual to make every effort to follow our Code of Conduct, which aligns with our Core Values outlined on page 6, item “A”.

***Our guidelines serve as a gentle reminder that reinforces the values which are already inherent to each members identity as Christians.***

These are but not limited to:

- **Transparency:** Operating without hidden agendas.
- **Accountability:** Accepting responsibility for actions and disclosing results in a transparent manner, including financial responsibility.
- **Professionalism:** Performing duties competently and with good judgment.
- **Confidentiality:** Maintaining the privacy of confidential information shared by the organization.
- **Service-Oriented:** Being helpful and cooperative in relationships with internal and external individuals.
- **Commitment:** Committed to roles and functions.
- **Respect for the Organization:** Upholding the reputation and values of the organization.
- **Respect the Crew**: Follow the instructions of stage managers, directors, and production crew members; they work to support the entire production.

# DUES, CONTRIBUTIONS & **MEMBER BENEFITS**

Membership dues and contributions shall become payable as follows:

**New Cast Members:** Financial Contribution of $20 per week
**Permanent Cast Members:** Dues of $60 per month
These funds will be used to cover Administrative, Birthday Celebrations and Refreshment costs. Payments can be made in cash to the organization on rehearsal days or via online money transfer to:

**I AM Productions**
**RBC Bank**
**Chequing Account**
**Account #110000005542637**

Once an online transfer is made, kindly message the organization via WhatsApp at 724 6645 with your name and a screenshot of the transaction.



## MEMBER BENEFITS

### NEW CAST MEMBERS

- Production stipend
- Free professional inhouse counselling

### PERMANENT CAST MEMBERS

- Production stipend
- Free professional inhouse counselling
- One (1) complimentary ticket to all opening night shows
- Promotional T-Shirts *(when available)*

# IN-HOUSE COUNSELLING

We understand that whilst persons may be enthusiastic about rehearsals and developing their gifts and talents, there are times when life issues can adversely affect individuals to the extent where absenteeism and drop-outs occur. Whilst what we do is important to us, more importantly are the well-being and state of mind of our members.

Achieving the best performance requires that the organization provides the best it has to offer. One of the ways of doing this is by making available, amongst other things, free in-house professional counselling. We encourage members to take advantage of this, if and whenever needed.

Appointments can be made verbally or via our email to iamproductionstt@gmail.com. Counselling sessions can be done in person or online via Zoom with our in-house Counselor; whichever preference is convenient at the time.

***Notwithstanding, if a matter is determined to be one of a grievous nature, the member will be referred to their Pastor/Church for further counselling and guidance. In these instances the member will not be allowed to continue in his/her role until the matter is fully addressed and resolved.***



ANOINTING & CONSECRATION SERVICE

# SANCTIFICATION

"And Joshua said unto the people, sanctify yourselves, for tomorrow the Lord will do wonders among you". Joshua 3:5

One week before the premiere of any production, it is customary for the Board of Directors, Cast, and Crew to have an Anointing and Consecration Service organized by IAMP. This prayer service prepares individuals for our public ministry event.

We always encourage members who are ministering in the production to attend this special service that prepares them spiritually before going on to a public stage. More importantly, it sets the atmosphere for delivering the ministry message with the anointing and power of God.

This is the level of commitment and dedication with which we do what we do at I AM Productions.



AN EXPLANATION

# WHY SANCTIFICATION?

When the command was given by God to the Prophet Moses to build the ARK and the TABERNACLE of the CONGREGATION, God provided him with specific details and instructions on how these things were to be done in preparation for their ministry with God. To build the Ark and Tabernacle, God required **wise hearted men** to carry out a series of instructions for the work, even down to the details of making their priestly garments.

Most significant in this preparation were the **contributions** made by the people who provided all the **materials** needed for the work. When they were finished building, it goes on to say in the book of Exodus 40:9 that God instructed for anointing oil to be used to consecrate the Tabernacle and all that was therein, and to hallow it and all the vessels thereof, and it shall be holy.

A cloud then appeared and covered the tent of the congregation, and the glory of the Lord filled the Tabernacle with the cloud by day and fire by night, and the presence of the Lord abided there.



AN EXPLANATION (CONT'D)

# WHY SANCTIFICATION?

Likewise, for every production that IAMP undertakes, we prepare ourselves to minister to the people via rehearsals. The process includes:

- The **materials** that you provide which are your sacrificial offering of time, talent, treasure, and prayer.

- Persons who are **wise-hearted and skilled** in the Arts, i.e. Director, Technical Director, Stage Manager, Sound Engineer and Lighting Designer.

These people take what was brought (which are your **contributions**) and make the cast into ready vessels for stage. Members are then invited to the Anointing & Consecration service. During this ceremony, attendees are anointed and consecrated with oil, symbolizing the completion of the preparatory work. This offering is then presented to the Lord for the Holy Spirit to sanctify, thereby transforming both the work and its participants into holy and prepared vessels for public ministry.



AN EXPLANATION (CONT'D)

# WHY SANCTIFICATION?

In I AM Productions, we understand the importance of being mentally, physically and spiritually prepared for ministering God's word. Sanctification therefore should never be taken lightly since it requires mandatory lifestyle changes that are in accordance with the word of God for our lives. **We therefore cannot minister to persons what we ourselves do not practice.**

We encourage all members to keep themselves holy and sanctified before the Lord, not only for theater ministry, but as a lifestyle.





# BOARD OF DIRECTORS,
## SUB COMMITTEE & PRODUCTION TEAM

### Board of Directors

CEO/Chairman
Secretary
Director Dance & Scenic Designs
Director Finance & Administration
Director Transport & Logistics
Director Videography

### Sub Committee Members

Social Media & Content Creator
Events Coordinator
Sponsorship Coordinator
AI Graphic Designer

### Production Team

Production Director *(in-house)*
Dance Choreographer / Scenic Designer *(in-house)*
Technical Director *(contracted)*
Lighting Designer *(contracted)*
Sound Engineer *(contracted)*
Costume & Props Administrator *(contracted)*
Sales & Marketing *(contracted)*

YES...

# SHOWTIME!

**YES—IT'S SHOWTIME!** Get ready for an exciting, memorable experience where months of sacrifice, preparation, and rehearsals come together on show day at the production venue.

Expect excitement, fun, laughter, and fellowship unlike anything you've experienced before. The atmosphere is alive with energy, joy, and the purposeful activity of preparing to minister together as a team for the big event.



**CALL TIME - VERY IMPORTANT!**

Cast members are generally called three (3) hours before showtime, unless the Director gives other instructions. Crew members usually arrive earlier to complete setup before the performance begins.



# PAST PRODUCTIONS

## SCRIPTS WRITTEN BY I AM PRODUCTIONS

WRITTEN FOR THEATER STAGE

The Family
The Living God
The Final Conquest
Tell Hell No – The Fall
Return of The Final Conquest
An Unexpected Christmas Exp
The Chosen
What Child Is This?
The Great Invitation
The Prophet & The Prostitute

WRITTEN FOR CHURCH STAGE

The King Is Coming
Truly This Was the Son of God
There Is A Place
The Journey Part 1
The Journey Part 2



NEW PRODUCTIONS FROM **I AM PRODUCTIONS**

# COMING SOON

Scorched (Young Adults Show)

The Last ADAM

A Tale That Is Told

The Resurrection

Gethsemane (Children Show)

There Is A Place II – The Kingdom of Heaven

Masters of Assemblies

1 In 7 Billion

Broken

The Messenger

Strange Fire

All I Want for Christmas

You'll Never Walk Alone

Chapter 7

Forbidden

Strange Children

Visit **www.iamptt.org/gallery** for more details



# MY DAILY PRAYER

Lord Jesus, I cancel every plot, plan, scheme and assignment the enemy has devised against me in the Matchless Name of JESUS and I declare: NO WEAPON FORMED AGAINST ME SHALL PROSPER.

I speak life into every dead situation and I thank you that nothing is over until YOU say it's over! I speak prophetically into my life and to my situations.

My household is blessed;
My health is blessed;
My marriage is blessed;
My finances are blessed;
My businesses are blessed;
My job is blessed;
My children are blessed;
My grandchildren are blessed;
My parents are blessed;
My siblings are blessed;
My ministry is blessed;
And my decisions are blessed;
Mortgages are paid and debts supernaturally cancelled;
My hearts' desires are on the way; according to YOUR perfect will, plan and purpose for my life.

IN JESUS NAME, AMEN



*“If we confess with our mouths and believe in our hearts that we serve an excellent God, then anything that we do in His name, should not be less than excellent.” Earl Bagot 2003*



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